

Today's Date _____

Sonoran Sky Elementary School
Make Your Day Count Citizenship Program
Step 4 Process of Student Assistance

Name of Student _____ Date of Incident _____

Teacher _____ Grade _____

Reason for Step 4:

- Behaved inappropriately on Steps 1-3.
- Gave attention to student on Step 4.
- Disorderly behavior
- "Playfighting" (physical activity which could lead to someone being hurt)
- Fighting - impulsive, unable to deal with anger, no forethought, retaliation
- Tampering with, abusing, or destroying school or private property
- Stealing
- Cheating
- Disrespect for other students, staff or visitors
- "Group/gang behavior" resulting in someone/something being hurt, damaged or destroyed (emotional or physical)
- Disregard, defiance or disrespect of guidelines or rules
- Rock throwing or other highly unsafe behavior
- Threatening another person
- Vulgar or foul communication
- Derogatory or inflammatory personal attacks
- Racial harassment
- Sexual harassment
- Inappropriate or unsafe bus behavior
- Dress Code Violation
- Other _____

Where behavior occurred

- a.m. bus/playground
- homeroom classroom
- cafeteria
- playground - lunch time
- p.m. bus/trip home
- other location _____

Notes: _____

- The student has taken responsibility for his/her behavior.
- The student has not taken responsibility for his/her behavior, but staff concerns and/or questions warrant parent assistance in this process.

Date and times staff member is available for conference: _____

Time(s) of call(s) to parent _____

- Couldn't reach, note sent home

Step 4 Conference Outcome

Conference Date: _____

Conference Time: _____

In Attendance: _____

- Student feels he/she will control behavior and make more appropriate decisions in the future.
- Specific student plans: _____
- Specific parent plans: _____
- Specific school plans: _____
- Other plan: _____
- Appropriate consequence(s): _____
- Upcoming extracurricular field trips were discussed: _____
- Because of the severity of the behavior, suspension was a result of this Step 4 Conference Suspension Day(s): _____
- Suspension will be a consequence if this or a similar behavior occurs again this school year.

Student Signature _____ Date _____ Parent Signature _____ Date _____

Staff Signature _____ Date _____