

Momentum at the District Level Working with Master Trainers

Purpose of having a team at the district level

- Help maintain the integrity of the program
- Help develop understanding and respect that each site is different. Make Your Day can fit comfortably in many different communities as long as the philosophy and structure remain the same.
- Create and exchange ideas, forms, etc.
- Support one another and offer suggestions as to how issues have been handled at sites in the past.
- Allowing administrators know that there are team members with specific areas of expertise (kinder, SpEd. special areas) available.
- Team members have the ability to trouble shoot and provide necessary help to all schools who use the program. Sometimes it is helpful to have someone who is not a staff member provide help.
- Facilitating in-services and trainings where schools can send new teachers or continuing teachers who need updates.
- Provide trainings for guest/visiting teachers
- Provide a time when district team member and administrators can come together, discuss the program, and walk a way with new ideas or activities to present to their staffs.
- Discuss the workings of school committees.
- Discuss the inception and workings of student committees.
- Have a way to bring MYD current best practices to the committee so that effective updates can take place.

Purpose:

Provide the strategies and tools for implementing and facilitating a district level Make Your Day team

Outcomes

- Articulate Make Your Day
- Purpose of a district level team
- Responsibilities of district level team members
- School cadre leader responsibilities
- District level training for new staff
- Questions
- Evaluation Form

Responsibilities for District Level Team Members

- Attend district level meetings
- Participate in district wide trainings
- Attend one substitute teacher training
- Support and train staff in the school

School Cadre Leader Responsibilities

- A weekly bulletin blurb
- Monthly parent newsletter blurb
- MYD moment at staff meetings
- Kids teaching Kids Program
- MYD moment for students on the announcements
- Duty aide training
- Train new teachers
- Monthly cadre meetings
- District MYD training
- District MYD meetings
- Provide the staff with all the forms and handouts
- Monthly Chat N' Chews
- Provide teachers with observation and feedback
- Help teachers with step 4 conferences
- Help facilitate a MYD parent night